



Complaints and Appeals: Stage 1 Form

Please use this form to outline any complaints or appeals that you have. this form is used for stage 1 of the Complaints and Appeals process as described in the policy located at <https://ae.rtomanager.com.au/Publics/PublicPages/DocView.aspx>. Please email this form to registrar@ae.edu.au

Date of first complaint lodged to Acknowledge Education: _____

Student No: _____

Name: _____

Address: _____

Email: _____

Contact Number: _____

Course: _____

Type of Complaint: Academic / Non-academic
(please circle)



Continue next page.

